

INTRODUCTION TO WINDOWS VISTA

A great way to learn what Windows Vista has to offer ...

This short course is designed to introduce people to the latest version of Microsoft Windows – Windows Vista. This hands-on course is very practical in nature and will cover such things as security, accessories, desktop environment, different Vista operating systems.

Am I eligible?

The course is designed for participants who are comfortable using Windows 2000 or XP. Those who are only familiar with earlier versions of Windows eg 98 or ME will certainly manage but will have more adjustment to make.

What will I receive?

Students will receive a Result of Assessment on completion. A Statement of Attainment is also available on request.

Can I go on to further training?

This course covers a unit from the national training package, so you may receive recognition towards information technology qualifications.

How long will the training take?

Duration is usually three to four weeks (one night per week).

What else might I find useful?

Information about student support, recognition of prior learning, financial assistance, study and library assistance can be found at:
www.cq.tafe.qld.gov.au/students

What is covered in the course?

Vista Security - User Account Control, Phishing Filter, IE7, Parental Control
'Eye Candy' - Task Bar Window Preview, Task Switcher, Personalisation, Gadgets, Explorer Address Bar
Versions - Home Basic, Home Premium, Business, Ultimate
Accessories - Windows Mail, Speech Recognition, Snipping Tool, Search Tools
Other Issues - User Data Location, Windows Experience Index, Power Button, Application/Utility Support, XPS Format

What are the learning outcomes?

- Apply existing knowledge and techniques to technology and transfer
- Apply functions of technology to assist in solving organisational problems

- Evaluate new or upgraded technology performance

Units of competency

Required Units

| Unit | Description |
|-----------|---------------------------|
| ICAU3019A | Migrate to new technology |

How do I apply and where can I find more information?

Phone the Customer Contact Centre on 1300 CQ TAFE (1300 27 8233) or visit our website:
www.cq.tafe.qld.gov.au

Please note:- While competencies listed in the brochure are offered by CQ TAFE, all may not be offered through individual campuses or during the current semester. Unit hours displayed are the typical supervised nominal hours for typical attendance but actual hours can vary. The information contained within this brochure was correct at the time of printing.
CQ TAFE Ref: ICA30105/341 Issue 7209 Updated: Monday, 3 November 2008 Generated: Tuesday, 22 September 2009